

[Tips for Submitting your MLKCH Support Letters](#)

Utilize the tips below when electronically submitting letters via the representative online forms

- Select **hyperlink** to **each representative's office**
 - One form and letter must be filled out per representative; you fill out a total of six forms
 - 1) Governor Gavin Newsom
 - 2) State Senator Holly Mitchell
 - 3) Assemblymember Mike Gipson
 - 4) Senator Steven Bradford
 - 5) Congresswoman Nanette Barragán
 - 6) United States Senator Dianne Feinstein

Per representative:

- **Fill out Form to send Send Email**
 - For Holly Mitchell, select Email Senator Mitchell
 - For Nannette Barragan
 - Scroll down to the Contact Me Via Email section
 - Enter hospital zip code
 - Select "I'm not a robot"
 - Continue with form submission
- Fill in your Name and information
 - Note: use the **hospital's address**
1680 E. 120th Street
Los Angeles, CA 90059
- Select the below **subjects** for each representative:
 - Gavin Newsom: Budget Proposal 2020-21
 - Holly Mitchell: Assistance with State Agency Issue
 - Mike Gipson: Issue-Budget
 - Steven Bradford: Issue-Budget
 - Nanette Barragán: Advocacy
 - Dianne Feinstein-Budget
- Select "**Oppose/Con**" where possible
- Use the State letter template for each representative (except Barragán and Feinstein for which you would use the federal letter template)
 - Copy and paste the letter into the "Comments" section of each representative's emails
 - Insert the representative name in the "Dear (Insert state/federal elected official name here)" field
 - Insert Your Name in the "Sincerely, XXXX" field